

**MINUTES OF MEETING  
HERITAGE GREENS  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Greens Community Development District was held November 19, 2018 at 6:00 p.m. at the Heritage Greens Community Center, 2215 Heritage Greens Drive, Naples, Florida.

Present and constituting a quorum:

Barbara Pitts	Vice Chair
John Jordan	Assistant Secretary
Marsha Coghlan	Assistant Secretary
Henry Michaelson	Assistant Secretary
Leigh Connor	Assistant Secretary

Also present were:

Cal Teague	District Manager
Dorothy Thompson	Incoming Supervisor

***The following is a summary of the actions taken at the November 19, 2018 Heritage Greens CDD Board of Supervisors meeting.***

**FIRST ORDER OF BUSINESS**

**Regular Meeting Call to Order  
and Roll Call**

The District Manager called the meeting to order and called the roll. All were present for today's meeting including the Supervisor Connor who was later sworn in. Incoming Supervisor Dorothy Thompson was also present.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

This item having been addressed, the next Order of Business followed.

**THIRD ORDER OF BUSINESS**

**Swearing in of New Supervisor  
Leigh Connor**

With this having been tabled from last meeting, the swearing in of the Supervisor Leigh Connor commenced and was accomplished following which she seated for the meeting.

**FOURTH ORDER OF BUSINESS**

**Approval of the Agenda**

The Agenda was presented.

On MOTION by Supervisor Coghlan seconded by Vice Chair Pitts with all in favor, the Agenda was approved as presented.

**FIFTH ORDER OF BUSINESS**

**Audience Comments on Agenda  
Items**

There being none, the next Order of Business followed.

**SIXTH ORDER OF BUSINESS**

**Approval of the Minutes**

The Regular Meeting Minutes from October 15, 2018 were presented.

On MOTION by Supervisor Jordan seconded by Supervisor Coghlan with all in favor, the Regular Meeting Minutes from October 15, 2018 were approved as presented.

**SEVENTH ORDER OF BUSINESS**

**Old Business**

**A. Wall Repair Discussion**

**i. Estimates**

- The District Manager reported that an estimate for a minor repair was received, however, it was determined that this portion of the wall belongs to the HOA and therefore is an HOA expense. Staff will be asked to obtain proposals. The District Manager advised he would discuss with Sapphire Maintenance attempting to obtain a proposal from them as well. He further advised that if additional proposals are received, he would walk the site with them.

**B. FPL LED Changeout Program Update**

The District Manager reported that this should be done by December 5, 2018. Eight (8) locations were highlighted as needing to be sure they were included in the changeout.



**NINTH ORDER OF BUSINESS**

**Manager’s Report**

**A. Financial Statements for period ending October 31, 2018**

The District Manager presented the Financial Statements for period ending October 31, 2018.

On MOTION by Supervisor Coghlan seconded by Vice Chair Pitts with all in favor, the financials for period ending October 31, 2018 were accepted as presented.

**C. FEMA Reimbursement**

The District Manager reported that the FEMA claim had been reopened but that there have been no updates. Newly elected Supervisor Thompson suggested contacting a claims collector and that the HOA is using Keyes. Staff will attempt to contact them.

**C. Website ADA Compliance**

The District Manager updated the Board reporting that the first phase has been completed and that the second phase is beginning. The second phase involves the “how and what” of additional items that can be introduced tn the website and remain in compliance, always working toward the end goal of meeting the WCAG 2.0 requirements for ADA website compliance.

**H. Follow-up**

**i. Right-of-Way Stone Placement Concerns**

The District Manager reported that this no longer remains an issue as the stones have been removed and sod installed

**TENTH ORDER OF BUSINESS**

**Attorney’s Report**

There being none, the next Order of Business followed.

**TENTH ORDER OF BUSINESS**

**Engineer’s Report**

There being none, the next Order of Business followed.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors’ Requests and/or Comment**

Comments were as follows:

- Supervisor Jordan commented that this is his last meeting and how he has enjoyed his time spent and appreciated staff contributions.

- He further commented on what appeared to be cleanup of the preserves as he had seen people in Hazmat suits going in. Staff will check into this matter further.
- Supervisor Pitts commented on difficulty seeing the tele-entry screen and wondered if something could be done to allow better visibility.
- Supervisor Coghlan commented that she was going off the Board and that someone from the Board would need to take over the sticker program. Vice Chair Pitts said she would do this for now.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments (Limited to 3 per speaker)**

- Incoming Supervisor Dorothy Thompson asked about signs, specifically one (1) at 2030 Morning Sun. This brought to light the need for a sign inventory to see what signs need to be replaced.

**THIRTEENTH ORDER OF BUSINESS**

**Adjournment**

There being no further Orders of Business, and

On MOTION by Vice Chair Pitts seconded by Supervisor Jordan with all in favor, the meeting was adjourned at 7:06 p.m.

  
Secretary/Assistant Secretary

  
Authorized Signature